

TREASURER'S REPORT

MAY 2022

BANK ACCOUNT BALANCES FROM BANK STATEMENTS

Bank of the West - Checking, No Interest	\$ 2,362,169.84
Star Bank - Checking, Interest	\$ 1,972,395.22
Bremer Bank - Checking, No Interest	\$ 3,786.00
Bremer Bank - Money Market, Interest	\$ 4,693,345.18
Bremer Bank - CD's, Interest	\$ 1,758,297.72
END OF MONTH AMOUNT IN BANK ACCOUNTS:	<u>\$ 10,789,993.96</u>

ACCOUNTING FUND BALANCES FROM QUICKBOOKS

	Beginning Balance from Quickbooks 12/31/2021	2022 YTD Revenue 5/31/2022	2022 YTD Expenses 5/31/2022	Current Fund Balance 5/31/2022	
Payroll Liabilities	0.00	0.00	(1,969.40)	(1,969.40)	
General Fund(*)	390,550.64	23,990.49	(161,161.53)	253,379.60	TROY
Ditch Fund					If nothing else was done this year...
Total BdSWD #3	87,234.30	0.00	0.00	87,234.30	87,234.30
Total JCD #2	140,890.24	0.00	(6,195.00)	134,695.24	134,695.24
Total JCD #3	20,765.70	231.77	(300.00)	20,697.47	23,215.70
Total JCD #6	341,430.19	459.69	(6,625.11)	335,264.77	334,805.08
Total JCD #7	23,255.69	101.28	0.00	23,356.97	28,555.69
Total JCD #11	(42,443.74)	291,929.31	(18,874.71)	230,610.86	(1,844.45)
Total JCD #12	117,881.20	0.00	(4,167.50)	113,713.70	113,713.70
Total JCD #14	(178,028.59)	2,451.50	(150.00)	(175,727.09)	(60,978.59)
Total TCD #1E	(26,287.94)	37,128.22	(2,765.00)	8,075.28	(19,052.94)
Total TCD #1W	18,131.38	0.00	0.00	18,131.38	23,131.38
Total TCD #2	26,824.89	161.25	(1,120.00)	25,866.14	30,704.89
Total TCD #4	39,033.64	627.53	(740.00)	38,921.17	43,293.64
Total TCD #7	24,878.92	503.94	0.00	25,382.86	29,278.92
Total TCD #8	(6,214.94)	187.75	(1,545.00)	(7,572.19)	240.06
Total TCD #9	5,549.92	68.17	(34,275.00)	(28,656.91)	(12,475.08)
Total TCD #10	19,879.86	582.57	0.00	20,462.43	33,479.86
Total TCD #11	32,510.24	572.20	0.00	33,082.44	37,510.24
Total TCD #13	7,932.76	205.19	0.00	8,137.95	12,032.76
Total TCD #15	4,587.56	22.26	0.00	4,609.82	8,587.56
Total TCD #16	(12,605.22)	32.26	0.00	(12,572.96)	(2,905.22)
Total TCD #17	(36,955.44)	118.20	0.00	(36,837.24)	(28,705.44)
Total TCD #18	(1,192.93)	5.20	0.00	(1,187.73)	2,807.07
Total TCD #19	3,012.05	9.50	0.00	3,021.55	3,712.05
Total TCD #20	3,596.99	83.29	0.00	3,680.28	8,096.99
Total TCD #22	(5,668.48)	7.95	0.00	(5,660.53)	(668.48)
Total TCD #23	(80,453.52)	2,166.50	0.00	(78,287.02)	(70,203.52)
Total TCD #24	6,447.31	55.57	(832.50)	5,670.38	8,214.81
Total TCD #26	20,404.60	683.12	0.00	21,087.72	30,404.60
Total TCD #27	(16,952.78)	1,952.09	0.00	(15,000.69)	43,047.22
Total TCD #28	6,632.48	22.54	0.00	6,655.02	13,332.48
Total TCD #29	14,524.70	36.93	0.00	14,561.63	16,024.70
Total TCD #30	(4,667.76)	94.00	0.00	(4,573.76)	4,332.24
Total TCD #31	6,715.98	233.55	(1,320.00)	5,629.53	12,395.98
Total TCD #32	7,028.41	78.20	0.00	7,106.61	10,028.41
Total TCD #33	13,723.44	2.41	0.00	13,725.85	15,123.44
Total TCD #35	19,473.95	582.58	(645.00)	19,411.53	18,828.95
Total TCD #36	8,426.36	87.53	0.00	8,513.89	18,426.36
Total TCD #37	(380,788.18)	1,791.48	(42.00)	(379,038.70)	(340,450.18)
Total TCD #38	5,877.46	77.09	0.00	5,954.55	8,377.46
Total TCD #39	6,734.28	21.32	0.00	6,755.60	7,734.28
Total TCD #40	20,249.88	5.01	(1,757.00)	18,497.89	23,392.88
Total TCD #41	(37,378.38)	75.96	0.00	(37,302.42)	(21,378.38)
Total TCD #42	16,148.35	4.07	(595.00)	15,557.42	18,953.35

Total TCD #43	21,799.97	347.03	0.00	22,147.00	26,299.97
Total TCD #44	(257.11)	5.03	0.00	(252.08)	5,442.89
Total TCD #46	13,219.55	1.68	0.00	13,221.23	15,519.55
Total TCD #48	(10,662.89)	6.93	0.00	(10,655.96)	(7,262.89)
Total TCD #50	2,485.23	0.00	0.00	2,485.23	2,985.23
Total TCD #51	27,805.50	61.35	0.00	27,866.85	37,805.50
Total TCD #52	2,113.34	337.01	(150.00)	2,300.35	26,963.34
Total TCD #53	58,449.86	168.86	0.00	58,618.72	60,449.86
Total TCD #55	3,848.78	1.66	0.00	3,850.44	6,348.78
Total WCD #Sub-1	20,623.64	215.07	(4,571.50)	16,267.21	35,152.14
Total WCD #8	134,567.21	0.00	0.00	134,567.21	212,366.21
Total WCD #9	304,954.00	13,246.40	0.00	318,200.40	467,298.00
Total WCD #18	5,426.46	0.00	0.00	5,426.46	22,726.46
Total WCD #20	23,547.47	940.53	(170.00)	24,318.00	39,227.47
Total WCD #25	37,996.47	1.33	(5,295.00)	32,702.80	39,201.47
Total WCD #35	13,552.47	0.00	(1,015.00)	12,537.47	16,287.47
Total WCD #39	1,788.34	22.82	0.00	1,811.16	15,038.34
Total Ditch Fund - Other	0.00	0.00	(3,241.00)	(3,241.00)	(3,241.00)
Total Ditch Fund	901,403.12	358,814.68	(96,391.32)	1,163,826.48	
<hr/>					
Construction Fund(*)	7,686,714.42	2,735,888.99	(1,438,477.52)	8,984,125.89	
<hr/>					
RRWMB Fund	0.00	15,629.91	68,899.66	84,529.57	
<hr/>					
TOTAL Funds	8,978,668.18	3,134,324.07	(1,629,100.11)	10,483,892.14	

RECONCILE BANK STATEMENTS TO QUICKBOOKS

Bank Statement Total From Top:	10,789,993.96
Enter Quickbooks Bank Account Balance Total Assets:	10,483,892.14
+ Enter Uncleared Transactions Bank of the West:	277,965.56
+ Enter Uncleared Transactions Star Bank:	28,136.26
+ Enter checks written 05/27/22 - 05/31/22	0.00
- Enter Deposits received 05/27/22 - 05/31/22	0.00
Quickbooks Total:	10,789,993.96
<hr/>	
Enter Quickbooks Total from Fund Balances Income/Expense Report:	10,485,861.54
Enter Quickbooks Total from Balance Sheet Current Payroll Liabilities:	(1,969.40)
Total:	10,483,892.14
<hr/>	
Enter Quickbooks Total Assets from Bank Balances Report:	10,483,892.14
<hr/>	

12:11 PM

06/14/22

Accrual Basis

Bois de Sioux Watershed District APPROVE GRANT TRANSACTIONS

May 20 through June 17, 2022

Type	Date	Num	Name	Memo	Account	Debit	Credit	Amount
Construction Fund								
JCWMP/1W1Plan Imp.								
BWSR WBIF C21-9685 (\$1,064,522)								
General Journal	06/17/2022	WBIF 01-13	Bois de Sioux Watershed	WBIF 01-13: ADMINISTRATION/COORDINATION	61100 Admin/Coord	2,173.02		2,173.02
General Journal	06/17/2022	WBIF 01-13	Bois de Sioux Watershed	WBIF 01-13: TRACKING/EVALUATION	61800 Tracking & Evaluation	1,870.00		1,870.00
Total BWSR WBIF C21-9685 (\$1,064,522)						4,043.02	0.00	4,043.02
Total JCWMP/1W1Plan Imp.						4,043.02	0.00	4,043.02
Redpath Imp. & Mustinka Rehab.								
Ph 1 TCD #35 Relocate								
RRWMB Grant 2022FA-02 (\$1 M)								
Check	06/15/2022		Moore Engineering, Inc.	REDPATH - PHASE 1	51900 Engineering Services	16,932.76		16,932.76
Check	06/16/2022	1182	Ohnstad Twitchell, PC	REDPATH PROJECT - PHASE 1	52600 Legal Fees	1,197.50		1,197.50
Total RRWMB Grant 2022FA-02 (\$1 M)						18,130.26	0.00	18,130.26
DNR Grant FHM 2021 (\$800,000)								
Check	06/16/2022	1182	Ohnstad Twitchell, PC	TCD #35 IMPROVEMENT	52600 Legal Fees	2,180.55		2,180.55
Total DNR Grant FHM 2021 (\$800,000)						2,180.55	0.00	2,180.55
Total Ph 1 TCD #35 Relocate						20,310.81	0.00	20,310.81
Ph 2 Mustinka Rehab/Corridor								
RRWMB Grant (\$507,000)								
Check	06/15/2022		Moore Engineering, Inc.	REDPATH - PHASE 2 MUSTINKA RIVER	51900 Engineering Services	25,926.00		25,926.00
Total RRWMB Grant (\$507,000)						25,926.00	0.00	25,926.00
Total Ph 2 Mustinka Rehab/Corridor						25,926.00	0.00	25,926.00
Total Redpath Imp & Mustinka Rehab						46,236.81	0.00	46,236.81
Lake Traverse WQ Improvement								
Phase 2								
RRWMB Grant (\$367,765)								
Check	06/15/2022		Wagner Company, Inc.	PAY APPLICATION #2 - GRANT ELIGIBLE	53890 Contracted Repairs and M	39,298.65		39,298.65
Check	06/15/2022		Moore Engineering, Inc.	LTWQIP PHASE 2	51900 Engineering Services	8,215.00		8,215.00
Check	06/16/2022	1182	Ohnstad Twitchell, PC	LTWQIP PHASE 2	52600 Legal Fees	341.83		341.83
Total RRWMB Grant (\$367,765)						47,855.48	0.00	47,855.48
Total Phase 2						47,855.48	0.00	47,855.48
Total Lake Traverse WQ Improvement						47,855.48	0.00	47,855.48
Total Construction Fund						98,135.31	0.00	98,135.31
TOTAL						98,135.31	0.00	98,135.31

12:11 PM

06/14/22

Cash Basis

Bois de Sioux Watershed District
CURRENT BWSR GRANT BALANCES
As of June 16, 2022

	Jun 16, 22
Construction Fund	
JCWMP/1W1Plan Imp.	
BWSR WBIF C21-9685 (\$1,064,522)	184,473.12
Total JCWMP/1W1Plan Imp.	184,473.12
Redpath Imp.& Mustinka Rehab.	
Ph 1 TCD #35 Relocate	
BWSR Grant C22-6082 (\$320,000)	160,000.00
Total Ph 1 TCD #35 Relocate	160,000.00
Ph 2 Mustinka Rehab/Corridor	
BWSR Grant C22-8116 (\$800,000)	400,000.00
Total Ph 2 Mustinka Rehab/Corridor	400,000.00
Total Redpath Imp.& Mustinka Rehab.	560,000.00
Lake Traverse WQ Improvement	
Phase 3	
BWSR Grant C22-0499 (\$800,000)	400,000.00
Total Phase 3	400,000.00
Phase 2	
BWSR Grant C21-1051 (\$418,235)	-41,823.00
Total Phase 2	-41,823.00
Phase 1	
BWSR Grant C20-7176 (\$336,775)	336,775.00
Total Phase 1	336,775.00
Total Lake Traverse WQ Improvement	694,952.00
Total Construction Fund	1,439,425.12
Ditch Fund	
JCD #6	
BWSR Grant C21-5196 (\$356,359)	-35,635.00
Total JCD #6	-35,635.00
JCD #11	
BWSR Grant C20-7182 (\$327,000)	294,300.00
Total JCD #11	294,300.00
Total Ditch Fund	258,665.00
TOTAL	1,698,090.12

CONSTRUCTION PROGRESS UPDATE

Bois de Sioux Watershed District

REPORTING DATE: 12/15/2021 – 06/16/2022

Project Lake Traverse Water Quality Improvement Project Phase 2

Location Windsor Township, Traverse County

Client Bois de Sioux Watershed District

Moore Project No. 21932

Project Field Contacts Brady W. 218-790-0790
Lucius J. 715-207-9850

General Contractor Wagner Companies

Other Contractors Seeding subcontractor

RUNNING TIMELINE 9/10/2021 Bid Opening

9/16/2021 Project Awarded to Wagner Companies

10/06/2021 Signed Contracts and Notice to Proceed

10/11/2021 Construction initiated.

11/10/2021 Complete channel excavation.

11/12/2021 Complete requested alterations to the riffles. Ready for seeding.

11/24/2021 Construction On Hold for Winter Months

RECENT ACTIVITY 05/24/2022 Extension of rock riffles and additional riprap for erosion prevention along Hwy 27.
05/25/2022 Seeding and mulching complete.

UPCOMING TENTATIVE

June/July 2022 Substantial & Final Completion

09/01/2022 Contract Substantial Completion Date

09/23/2122 Contract Final Completion Date

ITEMS TO DISCUSS N/A

CONSTRUCTION PROGRESS UPDATE

Bois de Sioux Watershed District



05/31/22: Project Overview



05/31/22: Riffle Section Under Flow

CONSTRUCTION PROGRESS UPDATE

Bois de Sioux Watershed District



05/31/22: Upstream End of Project

CONSTRUCTION PROGRESS UPDATE

Bois de Sioux Watershed District

REPORTING DATE: 05/01/2022 – 06/16/2022

Project Traverse County Ditch 35
Improvements

Location Redpath Township, Traverse
County

Client Bois de Sioux Watershed District

**Moore
Project No.** 18325A

**Project Field
Contacts** Noel B. 701-799-4748
Brady W. 218-790-0790

**General
Contractor** Wagner Companies

**Other
Contractors** Riley Bros. Construction

**RUNNING
TIMELINE** 03/15/2022 Bid Opening

03/24/2022 Project Awarded to Wagner
Companies

04/21/2022 Signed Contracts and Notice to
Proceed

**RECENT
ACTIVITY** 05/25/2022 Construction initiated. Topsoil
stripping and muck excavation at
downstream end of project.

06/08/2022 Channel excavation and
embankment construction.

UPCOMING TENTATIVE

06/20/2022 CSPA crossing installations

06/20/2022 Commencement of construction
on second mile of project.

11/25/2022 Contract Substantial Completion
Date

06/30/2023 Contract Final Completion Date

**ITEMS TO
DISCUSS** N/A

CONSTRUCTION PROGRESS UPDATE

Bois de Sioux Watershed District



06/07/22: Topsoil Stripping



06/10/22: Ongoing Construction

JD #6 Repair

280th Ave Nashua, MN 56565



Date Tue 05/31/2022

Job # 20182

Prepared By Noel Borgen

Weather

7:00 AM

56°

Overcast

Wind: 23 MPH | Precipitation: .05" | Humidity: 87%

12:00 PM

55°

Overcast

Wind: 19 MPH | Precipitation: .07" | Humidity: 82%

4:00 PM

58°

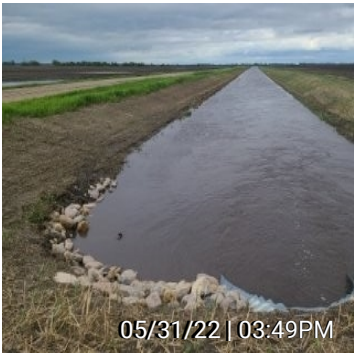
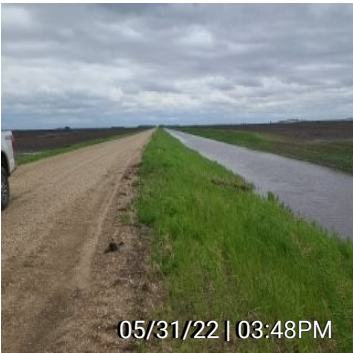
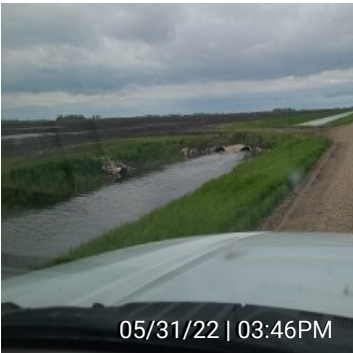
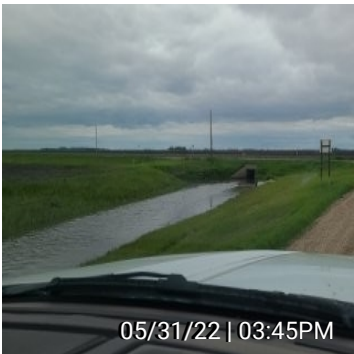
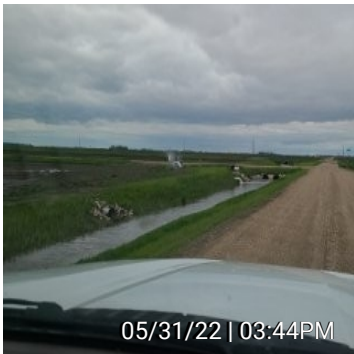
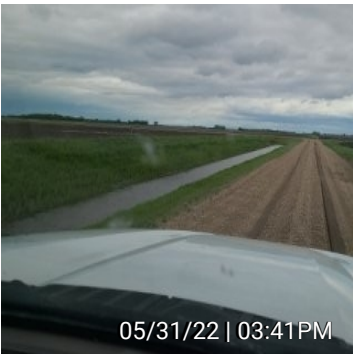
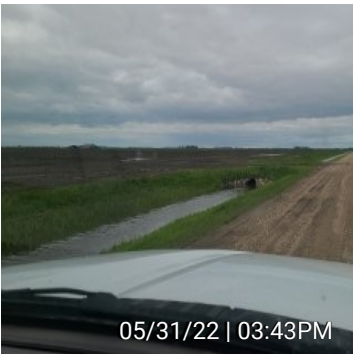
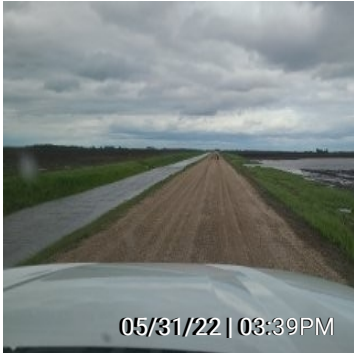
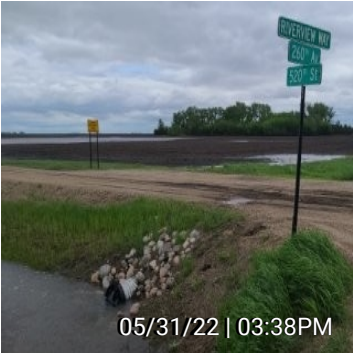
Overcast

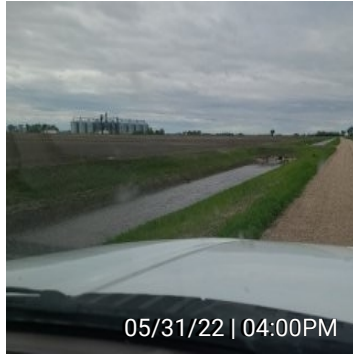
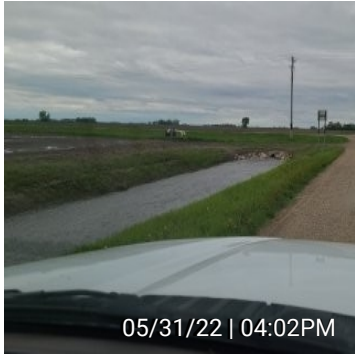
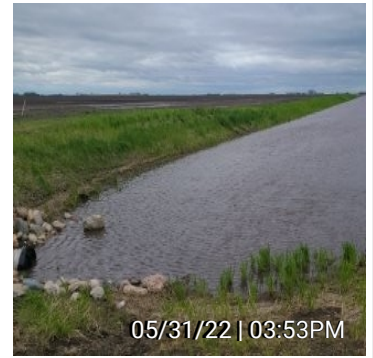
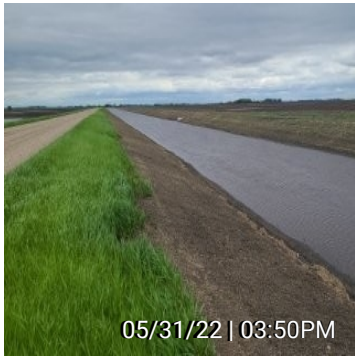
Wind: 17 MPH | Precipitation: .08" | Humidity: 72%

General Notes

1. Drainage photos after 3-4" rain last night. No significant issues were found.

Noel Borgen | 05/31/22 | 04:03PM





Survey

Questions	N/A	No	Yes	Description
1. Any schedule delays occur?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Did weather cause any delays?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Any visitors on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Storm Water issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. SWPPP documents on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Survey Crews on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Survey requested by Prime Contractor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Traffic Control issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Materials testing? (Record station, test results, relevant information)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Bois de Sioux
Watershed District

704 Highway 75 South | Wheaton, MN 56296

Phone | 320.563.4185

Fax | 320.563.4987

www.bds wd.com

bds wd@runestone.net

APPLICATION OF BOND TO JUDICIAL DITCH #6 REPAIR AND REDETERMINATION EXPENSES:

Category	Cost Estimate	Previous Work	Costs Before 6/7/21	Applied 04/22/22 - 06/16/22	Total Requests
Construction	\$ 528,727.68	\$ 576,519.14	\$ -	\$ -	\$ 576,519.14
Utilities	\$ 40,000.00	\$ 4,677.81	\$ 6,876.15	\$ -	\$ 11,553.96
Viewers	\$ 15,000.00	\$ -	\$ 9,224.46	\$ -	\$ 9,224.46
RW and Legal Descriptions	\$ 40,000.00	\$ 17,141.53	\$ 12,244.45	\$ 4,559.50	\$ 33,945.48
Grant App, Admin Assistance, Engineering Final Design (300), Redetermination of Benefit:	\$ 102,500.00	\$ -	\$ 171,844.73	\$ -	\$ 171,844.73
Engineering Construction Construction (400)	\$ 122,500.00	\$ 89,166.08	\$ -	\$ 4,358.57	\$ 93,524.65
BdSWD Staff and Admin	\$ 10,000.00	\$ -	\$ 2,865.59	\$ -	\$ 2,865.59
ROW - Retro and Buffer, Construction and Spoil Easement	\$ 278,090.00	\$ 74,735.00	\$ 188,355.00	\$ -	\$ 263,090.00
Project Bonding/Fiscal	\$ 164,566.18	\$ 26,630.00	\$ -	\$ -	\$ 26,630.00
<u>Contingencies</u>	<u>\$ 171,191.14</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL COST	\$ 1,472,575.00	\$ 788,869.56	\$ 391,410.38	\$ 8,918.07	\$ 1,189,198.01
Actual Bond:	\$ 1,472,575.00				\$ 283,376.99

Linda Vavra, President

12:13 PM

06/14/22

Accrual Basis

Bois de Sioux Watershed District
JD #6 BWSR MDM Grant & Bond
 April 22 through June 16, 2022

Date	Name	Memo	Account	Class	Amount
Ditch Fund					
JCD #6					
Bond Proceeds (\$1,472,575)					
05/18/2022	Moore Engineering, Inc.	JD #6 REPAIR	51900 - Engineering Services	Ditch Fund:JCD #6:Bond Proceeds (\$1,472,575)	275.00
06/15/2022	Moore Engineering, Inc.	JD #6 REPAIR	51900 - Engineering Services	Ditch Fund:JCD #6:Bond Proceeds (\$1,472,575)	4,083.57
05/04/2022	Wilkin County	UPDATING ABSTRA...	52600 - Legal Fees	Ditch Fund:JCD #6:Bond Proceeds (\$1,472,575)	672.00
05/19/2022	Ohnstad Twichell, PC	JD #6	52600 - Legal Fees	Ditch Fund:JCD #6:Bond Proceeds (\$1,472,575)	27.00
06/16/2022	Ohnstad Twichell, PC	JD #6	52600 - Legal Fees	Ditch Fund:JCD #6:Bond Proceeds (\$1,472,575)	3,860.50
Total Bond Proceeds (\$1,472,575)					8,918.07
Total JCD #6					8,918.07
Total Ditch Fund					8,918.07
TOTAL					8,918.07

Contractor's Application for Payment

Owner: <u>Bois de Sioux Watershed District</u> Engineer: <u>Moore Engineering, Inc.</u> Contractor: <u>Wagner Company</u> Project: <u>Lake Traverse Water Quality Improvement Project No. 1 Phase 2</u> Contract: <u>Lake Traverse Water Quality Improvement Project No. 1 Phase 2</u>	Owner's Project No.: _____ Engineer's Project No.: <u>21392</u> Contractor's Project No.: _____																								
Application No.: <u>2</u> Application Date: <u>6/1/2022</u> Application Period: From <u>11/27/2021</u> to <u>6/1/2022</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Original Contract Price</td> <td style="width: 30%; text-align: right;">\$ 399,400.00</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ 35,879.50</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 435,279.50</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)</td> <td style="text-align: right;">\$ 435,279.50</td> </tr> <tr> <td>5. Retainage</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">a. <u>5%</u> X \$ <u>435,279.50</u> Work Completed</td> <td style="text-align: right;">\$ 21,763.98</td> </tr> <tr> <td style="padding-left: 20px;">b. _____ X \$ _____ Stored Materials</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td style="padding-left: 20px;">c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 21,763.98</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 413,515.52</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td style="text-align: right;">\$ 374,216.87</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 39,298.65</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 6)</td> <td style="text-align: right;">\$ 21,763.98</td> </tr> </table>		1. Original Contract Price	\$ 399,400.00	2. Net change by Change Orders	\$ 35,879.50	3. Current Contract Price (Line 1 + Line 2)	\$ 435,279.50	4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)	\$ 435,279.50	5. Retainage		a. <u>5%</u> X \$ <u>435,279.50</u> Work Completed	\$ 21,763.98	b. _____ X \$ _____ Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 21,763.98	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 413,515.52	7. Less previous payments (Line 6 from prior application)	\$ 374,216.87	8. Amount due this application	\$ 39,298.65	9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 21,763.98
1. Original Contract Price	\$ 399,400.00																								
2. Net change by Change Orders	\$ 35,879.50																								
3. Current Contract Price (Line 1 + Line 2)	\$ 435,279.50																								
4. Total Work completed and materials stored to date (Sum of Column J Unit Price Total)	\$ 435,279.50																								
5. Retainage																									
a. <u>5%</u> X \$ <u>435,279.50</u> Work Completed	\$ 21,763.98																								
b. _____ X \$ _____ Stored Materials	\$ -																								
c. Total Retainage (Line 5.a + Line 5.b)	\$ 21,763.98																								
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 413,515.52																								
7. Less previous payments (Line 6 from prior application)	\$ 374,216.87																								
8. Amount due this application	\$ 39,298.65																								
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 21,763.98																								
Payment Recommended By Engineer \$ <u>39,298.65</u> <div style="text-align: center; font-size: small;">(Line 8 or other - attach explanation of the other amount)</div>																									
Payment Approved by Owner \$ _____ <div style="text-align: center; font-size: small;">(Line 8 or other - attach explanation of the other amount)</div>																									
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Wagner Company</u> Signature: <u>[Signature]</u> Date: <u>June 13, 2022</u>																									
Recommended by Engineer By: _____ Title: _____ Date: _____ Approved by Funding Agency By: _____ Title: _____ Date: _____	Approved by Owner By: _____ Title: _____ Date: _____ By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Bois de Sioux Watershed District	Owner's Project No.:	
Engineer:	Moore Engineering, Inc.	Engineer's Project No.:	21392
Contractor:	Wagner Company	Contractor's Project No.:	
Project:	Lake Traverse Water Quality Improvement Project #1 Phase 2		
Contract:	Lake Traverse Water Quality Improvement Project #1 Phase 2		

Application No.:		2	Application Period:				From	11/27/2021	to	6/1/2022	Application Date:				6/1/2022
A	B	C	D	E	Contract Information		F	G	H	I	J	K	L		
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Installed This Period	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)			
Original Contract															
1	12000 Mobilization	1	LS	\$25,000.00	\$ 25,000.00	0	1	\$ 25,000.00		\$ 25,000.00	100%	\$ -			
2	311000 Clearing & Grubbing	1	LS	\$5,000.00	\$ 5,000.00	0	1	\$ 5,000.00		\$ 5,000.00	100%	\$ -			
3	312213 Excavation - Channel	23264	CY	\$3.00	\$ 69,792.00	0	23264	\$ 69,792.00		\$ 69,792.00	100%	\$ -			
4	313700 3'-5' Boulders - Placement	145	EA	\$217.00	\$ 31,465.00	0	145	\$ 31,465.00		\$ 31,465.00	100%	\$ -			
5	313700 Riprap - Channel Base Rock - 30" USACE	1318	CY	\$60.00	\$ 79,080.00	0	1318	\$ 79,080.00		\$ 79,080.00	100%	\$ -			
6	313700 Riprap - Channel Banks - Class IV	1029	CY	\$60.00	\$ 61,740.00	0	1029	\$ 61,740.00		\$ 61,740.00	100%	\$ -			
7	313700 Gravel Filter - Channel (12" USACE Type B2)	527	CY	\$60.00	\$ 31,620.00	0	527	\$ 31,620.00		\$ 31,620.00	100%	\$ -			
8	313700 Gravel Filter - Banks (9" USACE Type B2)	386	CY	\$60.00	\$ 23,160.00	0	386	\$ 23,160.00		\$ 23,160.00	100%	\$ -			
9	313700 Chinking Rock (Upstream Rock Riffle)	200	TON	\$125.00	\$ 25,000.00	0	200.0	\$ 25,000.00		\$ 25,000.00	100%	\$ -			
10	312213 Spoil Bank Leveling	0.3	Mile	\$35,000.00	\$ 10,500.00	0.0	0.3	\$ 10,500.00		\$ 10,500.00	100%	\$ -			
11	312500 Storm Water Management - Permit Compliance	1	LS	\$5,000.00	\$ 5,000.00	0.50	1.00	\$ 5,000.00		\$ 5,000.00	100%	\$ -			
12	312319 Dewatering / Control of Water	1	LS	\$5,000.00	\$ 5,000.00	0	1	\$ 5,000.00		\$ 5,000.00	100%	\$ -			
13	312213 Topsoil Stripping and Spreading	0.3	Mile	\$35,000.00	\$ 10,500.00	0.0	0.3	\$ 10,500.00		\$ 10,500.00	100%	\$ -			
14	329219 Seeding - Type III	3.6	Ac	\$2,500.00	\$ 9,000.00	3.6	3.6	\$ 9,000.00		\$ 9,000.00	100%	\$ -			
15	15000 Traffic Control	1	LS	\$1,543.00	\$ 1,543.00	0	1	\$ 1,543.00		\$ 1,543.00	100%	\$ -			
16	14000 Testing Allowance	1	ALLOW	\$5,000.00	\$ 5,000.00	0.00	1.00	\$ 5,000.00		\$ 5,000.00	100%	\$ -			
Original Contract Totals					\$ 399,400.00			\$ 399,400.00	\$ -	\$ 399,400.00	100%	\$ -			
Change Orders															
1	12000 Mobilization	1	LS	\$3,025.00	\$ 3,025.00	1	1	\$ 3,025.00		\$ 3,025.00	100%	\$ -			
3	312213 Excavation - Channel	259	CY	\$3.00	\$ 777.00	259	259	\$ 777.00		\$ 777.00	100%	\$ -			
5	313700 Riprap - Channel Base Rock - 30" USACE	53	CY	\$60.00	\$ 3,180.00	53	53	\$ 3,180.00		\$ 3,180.00	100%	\$ -			
6	313700 Riprap - Channel Banks - Class IV	183	CY	\$60.00	\$ 10,980.00	183	183	\$ 10,980.00		\$ 10,980.00	100%	\$ -			
7	313700 Gravel Filter - Channel (12" USACE Type B2)	22	CY	\$60.00	\$ 1,320.00	22	22	\$ 1,320.00		\$ 1,320.00	100%	\$ -			
8	313700 Gravel Filter - Banks (9" USACE Type B2)	69	CY	\$60.00	\$ 4,140.00	69	69	\$ 4,140.00		\$ 4,140.00	100%	\$ -			
9	313700 Chinking Rock (Upstream Rock Riffle)	32.4	TON	\$125.00	\$ 4,050.00	32	32	\$ 4,050.00		\$ 4,050.00	100%	\$ -			
10	312213 Spoil Bank Leveling	0.1	Mile	\$35,000.00	\$ 3,500.00	0.1	0.1	\$ 3,500.00		\$ 3,500.00	100%	\$ -			
12	312319 Dewatering / Control of Water	1	LS	\$3,025.00	\$ 3,025.00	1	1	\$ 3,025.00		\$ 3,025.00	100%	\$ -			
13	312213 Topsoil Stripping and Spreading	0.1	Mile	\$35,000.00	\$ 3,500.00	0.1	0.1	\$ 3,500.00		\$ 3,500.00	100%	\$ -			
16	14000 Testing Allowance	1	ALLOW	\$ (1,617.50)	\$ (1,617.50)	0.00	1.00	\$ (1,617.50)		\$ (1,617.50)	100%	\$ -			
Change Order Totals					\$ 35,879.50			\$ 35,879.50	\$ -	\$ 35,879.50	100%	\$ -			
Original Contract and Change Orders															
Project Totals					\$ 435,279.50			\$ 435,279.50	\$ -	\$ 435,279.50	100%	\$ -			

Final Balancing Change Order

Date of Issuance:	<u>6/1/2022</u>	Effective Date:	_____
Owner:	<u>Bois de Sioux Watershed District</u>	Owner's Contract No.:	_____
Contractor:	<u>Wagner Companies</u>	Contractor's Project No.:	_____
Engineer:	<u>Moore Engineering, Inc.</u>	Engineer's Project No.:	<u>21392</u>
Project:	<u>Lake Traverse WQIP No. 1 Phase 2</u>	Contract Name:	<u>Lake Traverse Water Quality Improvement Project No. 1 Phase 2</u>

The contract is modified as follows upon execution of this Change Order:

Description: Addition of items identified in Field Order 1 and final balancing Change Order

Attachments: Exhibit A

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price	Original Contract Times:
<u>\$ 399,400.00</u>	Substantial Completion: <u>September 1, 2022</u>
	Ready for Final Payment: <u>September 23, 2023</u>
	_____ days or dates
No Change from previously approved Change Orders No. <u>0</u> to No. <u>0</u>	No Change from previously approved Change Orders No. <u>0</u> to No. <u>0</u>
<u>\$ 0.00</u>	Substantial Completion: <u>0</u>
	Ready for Final Payment: <u>0</u>
	_____ days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
<u>\$ 399,400.00</u>	Substantial Completion: <u>September 1, 2022</u>
	Ready for Final Payment: <u>September 23, 2023</u>
	_____ days or dates
Increase of this Change Order:	No Change of this Change Order:
<u>\$ 35,879.50</u>	Substantial Completion: <u>N/A</u>
	Ready for Final Payment: <u>N/A</u>
	_____ days
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
<u>\$ 435,279.50</u>	Substantial Completion: <u>September 1, 2022</u>
	Ready for Final Payment: <u>September 23, 2023</u>
	_____ days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: _____	By: _____	By: _____	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: _____	Title: _____	Title: _____			
Date: _____	Date: _____	Date: <u>June 13, 2022</u>			

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

**EXHIBIT A
FINAL BALANCING CHANGE ORDER**

DESCRIPTION OF CHANGES					Unit	Quantity	Unit Price	Installed Quantity	Difference	Decrease in Contract Price	Increase in Contract Price
Item No. & Description					Unit	Quantity	Unit Price	Installed Quantity	Difference	Decrease in Contract Price	Increase in Contract Price
BASE BID											
1.	12000	Mobilization			LS	1	\$25,000.00	1.12	0.12		\$3,025.00
2.	311000	Clearing & Grubbing			LS	1	\$5,000.00	1	0		
3.	312213	Excavation - Channel			CY	23,264	\$3.00	23,523	259		\$777.00
4.	313700	3'-5' Boulders - Placement			EA	145	\$217.00	145	0		
5.	313700	Riprap - Channel Base Rock - 30" USACE			CY	1,318	\$60.00	1,371	53		\$3,180.00
6.	313700	Riprap - Channel Banks - Class IV			CY	1,029	\$60.00	1,212	183		\$10,980.00
7.	313700	Granual Filter - Channel (12" USACE Type B2)			CY	527	\$60.00	549	22		\$1,320.00
8.	313700	Granual Filter - Banks (9" USACE Type B2)			CY	386	\$60.00	455	69		\$4,140.00
9.	313700	Chinking Rock (Upstream Rock Riffle)			TON	200	\$125.00	232.4	32		\$4,050.00
10.	312213	Spoil Bank Leveling			Mile	0.3	\$35,000.00	0.4	0		\$3,500.00
11.	312500	Storm Water Management - Permit Compliance			LS	1	\$6,000.00	1	0		
12.	312319	Dewatering / Control of Water			LS	1	\$5,000.00	1.61	1		\$3,025.00
13.	312213	Topsoil Stripping and Spreading			Mile	0.3	\$35,000.00	0.4	0		\$3,500.00
14.	329219	Seeding - Type III			Ac	3.6	\$2,500.00	3.6	0		
15.	15000	Traffic Control			LS	1	\$1,543.00	1	0		
16.	14000	Testing Allowance			ALLOW	1	\$5,000.00	0.68	0	-\$1,617.50	
TOTAL										-\$1,617.50	\$37,497.00
NET CHANGE IN CONTRACT PRICE											\$35,879.50

JUSTIFICATION:

1. Adjusts for final amount of material placed on site.
2. Work included in Field Order 1.

**MINNESOTA WETLAND CONSERVATION ACT
DECLARATION OF RESTRICTIVE COVENANTS FOR PROJECT-SPECIFIC
WETLAND REPLACEMENT**

THIS DECLARATION OF RESTRICTIVE COVENANTS FOR PROJECT-SPECIFIC WETLAND REPLACEMENT (this “Declaration”) is made and entered into this ____ day of _____, 2022, by the Bois de Sioux Watershed District, a Minnesota political subdivision, whose post office address is 704 Highway 75 South, Wheaton, Minnesota 56296 (hereinafter referred to as “Declarant”).

RECITALS

WHEREAS, the Declarant desires to construct, inspect, reconstruct, install, operate, repair, maintain, and remove a flood impoundment project, and related appurtenances, to provide flood water storage in Traverse County, Minnesota, known as the Redpath Impoundment Project (the “Project”); and

WHEREAS, the Declarant holds fee title interest in real property located in portions of Sections 15, 22, and 23, Township 128 North, Range 45 West of the Fifth Principal Meridian, Traverse County, Minnesota, which was acquired for purposes of constructing the Project; and

WHEREAS, portions of the Project’s construction footprint require the Declarant to disturb wetlands; and

WHEREAS, the Declarant desires to utilize the real property described in the Certificates of Survey, attached as **Exhibit A**, as replacement wetlands to mitigate the disturbed wetlands (the “Restricted Property”), in accordance with Minnesota law; and

WHEREAS, the above-mentioned real property is the site of Replacement Wetlands, as defined in Minnesota Rules 8420.0111, subp. 60; and

WHEREAS, the Replacement Wetlands are subject to the Wetland Conservation Act of 1991, as amended, Minnesota Statutes Section 103G.222 et seq., and all other provisions of law that apply to wetlands, except that the exemptions in Minnesota Statutes Section 103G.2241 do not apply to the Replacement Wetlands, pursuant to Minnesota Rules 8420.0420; and

WHEREAS, the Declarant obtained approval of a replacement plan from the Local Government Unit pursuant to Minnesota Statutes Section 103G.222; and

WHEREAS, the Local Government Unit charged with approval of the Declarant's REDPATH PROJECT WETLAND MITIGATION PLAN (the "Replacement Plan") is the Traverse County Soil and Water Conservation District (the "LGU"); and

WHEREAS, in order to establish the right, in perpetuity or the longest period allowed by law, of the Declarant to construct, inspect, reconstruct, install, operate, repair, maintain, and remove the Project, and related appurtenances, on the Restricted Property, the undersigned Declarant desires to create certain restrictive covenants applying to the Restricted Property.

NOW THEREFORE, the Declarant does hereby provide and declare that the Restricted Property shall be held, transferred, sold, conveyed, and occupied subject to the following restrictive covenants, which shall be deemed and considered as covenants running with the land (the "Covenants") and shall be binding upon all parties having any right, title, or interest in the described real property or any part thereof, and shall inure to the benefit of each owner thereof:

RESTRICTIVE COVENANTS

1. The Covenants, and all terms, conditions, provisions, and undertakings created herein, are perpetual and will run with the Restricted Property and shall be binding upon all parties having any right, title, or interest in the Restricted Property and all persons claiming under them from the date this Declaration is recorded. To have and to hold this Declaration unto the Declarant for the purposes herein stated. The Declarant may amend or cancel this Declaration in whole or in part at any time.

2. The Declarant, its officers, employees, agents, representatives, contractors, and subcontractors have the perpetual right, power, and privilege to access, in, on, over, under, across, and through the Restricted Property for the following purposes: constructing, inspecting, reconstructing, installing, operating, repairing, maintaining, and removing the Project, and related appurtenances; excavating, piling, storing, depositing, spoiling, spreading, and removing excavated dirt, soil, clay, silt, and other materials; moving, storing, and removing equipment, materials, and supplies; and the right to perform any other work necessary and incident to the construction, inspection, reconstruction, modification, operation, maintenance, repair, or removal of the Project, and related appurtenances; together with all right, title, and interest in and to the structures and improvements now situated on the Restricted Property. Any disturbance of the Replacement Wetlands requires restoration in accordance with the Replacement Plan.

3. The Declarant has the right, at its discretion and if necessary for purposes of proper operation and maintenance of the Project, to remove trees, underbrush, obstructions, and any other vegetation, structures, or obstacles from the Restricted Property.

4. The Declarant shall maintain the Replacement Wetlands of the size and type specified in the Replacement Plan approved by the LGU and on file at the offices of the LGU. The Declarant shall not make any use of the Replacement Wetlands that would adversely affect the functions or values of the wetlands as determined by Minnesota Rules 8420.0522, taking into consideration the operation of the Project, and as specified in the Replacement Plan.

5. The Declarant shall pay the costs of maintenance, repairs, reconstruction, and replacement of the Replacement Wetlands, which the LGU or the State of Minnesota through the Minnesota Board of Water and Soil Resources may deem necessary to comply with the specifications for the Replacement Wetlands in the approved Replacement Plan.

6. The Declarant grants to the LGU, the State of Minnesota, and their respective agents and employees, reasonable access to the Restricted Property for inspection, monitoring, and enforcement purposes. This Declaration grants no access to or entry on the lands described to the general public.

7. The Declarant represents that it has a fee simple interest in the Restricted Property.

8. The Declarant shall record this Declaration and pay all costs associated with recording in the Traverse County Recorder's Office.

9. This Declaration shall be unlimited in duration, without being re-recorded. This Declaration shall be deemed to be a perpetual conservation easement pursuant to Minnesota Statutes Chapter 84C, subject to the terms and conditions outlined herein.

10. If the Replacement Plan requires the establishment of areas of native vegetative cover, the term "Replacement Wetland" as used in this Declaration shall also include the required areas of permanent vegetative cover, even if such areas are not wetlands. All provisions of this Declaration that apply to the Replacement Wetlands shall apply equally to the required areas of native vegetative cover. In addition, the Declarant agrees to the following:

(a) Complying with the applicable requirements of Minnesota Rules 8420.0526.

(b) Establishing and maintaining permanent vegetative cover, at the Declarant's sole cost, on areas specified in the Replacement Plan for native vegetative cover, including any necessary planting and replanting thereof, and other conservation practices, in accordance with the Replacement Plan.

(c) Not producing agricultural crops on the Restricted Property.

(d) Not grazing livestock on the Restricted Property.

(e) Not placing, erecting, or constructing any type of permanent structure on the Restricted Property, except as provided in the Replacement Plan.

(f) Controlling noxious weeds and emergency control of pests necessary to protect the public health on the Restricted Property.

(g) Complying with any other requirements or restrictions specified in the Replacement Plan, including, but not limited to, haying, mowing, timber management, or other vegetative alterations that do not enhance or would degrade the ecological functions and values of the Restricted Property.

11. This Declaration may be modified only by the joint written approval of the Declarant, LGU, and the State of Minnesota through the Minnesota Board of Water and Soil Resources. If the Replacement Wetlands have been used to mitigate wetland losses under the Federal Water Pollution Control Act, the U.S. Army Corps of Engineers (or successor agency) must also agree to the modification in writing. Such modification may include the release of the Restricted Property, if it is determined that non-wetland areas have been encumbered by this Declaration, unless the approved Replacement Plan designates these non-wetland areas for establishment of permanent vegetative cover.

12. This Declaration may be enforced, at law or in equity, by the Declarant, LGU, or by the State of Minnesota. The right to enforce the terms of this Declaration is not waived or forfeited by any forbearance or failure to act on the part of the Declarant, LGU, or the State. If the Restricted Property is to be used partially or wholly to fulfill permit requirements under the Federal Water Pollution Control Act or a federal farm program, then the provisions of this Declaration that run to the Declarant, LGU, or the State may also be enforced by the United States of America in a court of competent jurisdiction.

13. This Declaration will be construed and enforced in accordance with Minnesota law. Any litigation arising out of this Declaration will be venued in State District Court in Traverse County, Minnesota.

14. If a court of competent jurisdiction finds that any provision or part of this Declaration is invalid, illegal, or unenforceable, that portion will be deemed severed from this Declaration and all remaining provisions and parts of this Declaration will remain binding and enforceable.

15. Any modifications or amendments of this Declaration must be in writing and signed by the Declarant and must be recorded with the Traverse County Recorder's office.

IN WITNESS WHEREOF, the Declarant executed this Declaration on the date written below.

[Signatures contained on the following page.]

CERTIFICATE OF SURVEY
PART OF THE S1/2 OF SEC. 15, & PART OF THE NE1/4 OF SEC. 22,
TWP. 128 N., R. 45 W.
TRAVERSE COUNTY, MINNESOTA

DESCRIPTION - TRACT A

That part of the South Half of Section 15, Township 128 North, Range 45 West, Traverse County, Minnesota, described as follows:

Commencing at the southwest corner of said Section 15; thence North 88 degrees 34 minutes 07 seconds East, on an assigned bearing, along the south line of said Section 15 a distance of 1808.73 feet; thence North 00 degrees 58 minutes 15 seconds West a distance of 386.82 feet to the point of beginning; thence North 89 degrees 51 minutes 22 seconds East a distance of 1,944.87 feet; thence southeasterly 1,032.22 feet along a tangential curve, concave southwesterly, having a radius of 1,600.00 feet and a central angle of 36 degrees 57 minutes 49 seconds, to the south line of said Section 15; thence North 88 degrees 34 minutes 07 seconds East along the south line of said Section 15 a distance of 409.96 feet; thence northwesterly 49.70 feet along a non-tangential curve, concave northeasterly, having a radius of 130.00 feet and a central angle of 21 degrees 54 minutes 24 seconds, the chord of said curve bears North 14 degrees 07 minutes 46 seconds West with a chord length of 49.40 feet; thence North 03 degrees 10 minutes 34 seconds West, tangent to the last described curve, a distance of 236.92 feet; thence northwesterly 530.03 feet along a tangential curve, concave southwesterly, having a radius of 350.00 feet and a central angle of 86 degrees 46 minutes 02 seconds; thence North 89 degrees 56 minutes 36 seconds West a distance of 2,948.61 feet; thence South 00 degrees 58 minutes 15 seconds East a distance of 314.00 feet to the point of beginning.

The above-described tract contains 27.84 acres, and is subject to all easements, reservations, restrictions, and rights-of-way of record, if any.

DESCRIPTION - TRACT B

That part of the Northeast Quarter of Section 22, Township 128 North, Range 45 West, Traverse County, Minnesota, described as follows:

Commencing at the northeast corner of said Northeast Quarter; thence South 88 degrees 34 minutes 07 seconds West, on an assigned bearing, along the north line of said Northeast Quarter a distance of 107.81 feet to the point of beginning; thence continuing South 88 degrees 34 minutes 07 seconds West along the north line of said Northeast Quarter a distance of 409.96 feet; thence southeasterly 777.95 feet along a non-tangential curve, concave southwesterly, having a radius of 1,600.00 feet and a central angle of 27 degrees 51 minutes 30 seconds, the chord of said curve bears South 39 degrees 15 minutes 04 seconds East with a chord length of 770.31 feet to a point on a line which is 33.00 feet westerly of, as measured at a right angle to, and parallel with, the east line of said Northeast Quarter; thence North 00 degrees 15 minutes 39 seconds West along said parallel line a distance of 539.06 feet; thence northwesterly 103.85 feet along a non-tangential curve, concave northeasterly, having a radius of 130.00 feet and a central angle of 45 degrees 46 minutes 09 seconds, the chord of said curve bears North 47 degrees 58 minutes 02 seconds West with a chord length of 101.11 feet to the point of beginning.

The above-described tract contains 2.75 acres, and is subject to all easements, reservations, restrictions, and rights-of-way of record, if any.

CERTIFICATION

I hereby certify that this survey, specification, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Aaron Skattum, Minnesota License No. 54139

Date signed: 5-26-2022

Sheet 2 of 4



PROJECT NO.	182308
DATE	05-26-22
BY	JAS
CHECKED	CSH

CERTIFICATE OF SURVEY
BOIS DE SIOUX WATERSHED DISTRICT
TRAVERSE COUNTY, MINNESOTA

PART OF THE N1/2 OF SEC. 23, TWP. 128 N., R. 45 W.
TRAVERSE COUNTY, MINNESOTA



PART OF THE N1/2 OF SEC. 23, TWP. 128 N., R. 45 W.
TRAVERSE COUNTY, MINNESOTA

That part of the North Half of Section 23, Township 128 North, Range 45 West, Traverse County, Minnesota, described as follows:

Commencing at the northwest corner of said Section 23; thence South 00 degrees 15 minutes 39 seconds East, on an assigned bearing, along the west line of said Section 23 a distance of 106.29 feet; thence North 89 degrees 44 minutes 21 seconds East a distance of 33.00 feet to a point on a line which is 33.00 feet easterly of, as measured at a right angle to, and parallel with, the west line of said Section 23, said point is the point of beginning; thence South 00 degrees 15 minutes 39 seconds East along said parallel line a distance of 678.40 feet; thence southerly 435.71 feet along a non-tangential curve, concave westerly, having a radius of 1,500.00 feet and a central angle of 16 degrees 38 minutes 35 seconds, the chord of said curve bears South 08 degrees 39 minutes 17 seconds East with a chord length of 434.18 feet; thence South 00 degrees 20 minutes 00 seconds East, tangent to the last described curve, a distance of 703.22 feet; thence southeasterly 628.85 feet along a tangential curve, concave northeasterly, having a radius of 400.00 feet and a central angle of 90 degrees 04 minutes 32 seconds; thence North 89 degrees 35 minutes 28 seconds East a distance of 4,536.79 feet; thence northeasterly 87.80 feet along a tangential curve, concave northeasterly, having a radius of 140.00 feet and a central angle of 35 degrees 51 seconds; thence North 53 degrees 39 minutes 37 seconds East a distance of 51.29 feet along a tangential curve, concave southeasterly, having a radius of 2770.00 feet and a central angle of 33 degrees 41 minutes 42 seconds to a point on a line which is 33.00 feet westerly of, as measured at a right angle to, and parallel with, the east line of said Section 23; thence North 00 degrees 32 minutes 18 seconds West, along said parallel line a distance of 169.36 feet; thence South 89 degrees 37 minutes 45 seconds West a distance of 2,979.06 feet; thence South 89 degrees 32 minutes 58 seconds West a distance of 1,799.84 feet; thence northwesterly 220.82 feet along a tangential curve, concave northeasterly, having a radius of 140.00 feet and a central angle of 90 degrees 22 minutes 20 seconds; thence North 00 degrees 04 minutes 42 seconds West a distance of 1,612.80 feet; thence northwesterly 259.75 feet along a tangential curve, concave southwesterly, having a radius of 170.00 feet and a central angle of 87 degrees 32 minutes 43 seconds; thence North 87 degrees 37 minutes 25 seconds West a distance of 196.35 feet to the point of beginning.

The above-described tract contains 46.20 acres, and is subject to all easements, reservations, restrictions, and rights-of-way of record, if any.

I hereby certify that this survey, specification, plan or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

of Minnesota

Aaron Skattum, Minnesota License No. 54139

Date signed: 5-26-2022

Pay Equity Implementation Report

11/12/2010

Part A: Jurisdiction Identification

Jurisdiction: BOIS DESIUX WD

Jurisdiction Type: OTHER

Contact: JAMIE BEYER

Phone: 320/563-4185

E-Mail: BDSWD@RUNESTONE.NET

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

Description:

State System - 1st time reporting
Appointed officials included in annual payroll

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

Exactly the same

3. An official notice has been posted at:

DISTRICT NOTICE BOARD

(prominent location)

Informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

(governing body)

(chief elected official)

(title)

Part C: Total Payroll

113,981.90

is the annual payroll for the calendar year just ended December 31.

☐ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted:

Job Class Data Entry Verification List

Case: District

Bois de Sioux Watershed District

LGID: 2618

Job Nbr	Class Title	Nbr Males	Nbr Females	Non- Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Office Manager	0	1	0	F	151	38704.05	38704.05	0.00	2.00	
2	Engineer Technician	1	0	0	M	306	87364.95	87364.95	0.00	5.00	

Job Number Count: 2

Compliance Report

Jurisdiction: Bois de Sioux Watershed District
704 Highway 75 South

Wheaton, MN 56296

Report Year: 2022
Case: 1 - District (Private (Jur Only))

Contact: Jamie Beyer

Phone: (320) 563-4185

E-Mail: bdswd@runestone.net

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	1	1	0	2
# Employees	1	1	0	2
Avg. Max Monthly Pay per employee	87364.95	38704.05		63034.50

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 0 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	1	1
b. # Below Predicted Pay	0	0
c. TOTAL	1	1
d. % Below Predicted Pay (b divided by c = d)	0.00	0.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 0	Value of T = 0.000
-----------------------------	--------------------

a. Avg. diff. in pay from predicted pay for male jobs = 0

b. Avg. diff. in pay from predicted pay for female jobs = 0

III. SALARY RANGE TEST = 0.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 0.00

B. Avg. # of years to max salary for female jobs = 0.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Engineering

<u>Possible Local Class Title</u>	<u>Possible Match With State Classes</u>	<u>State Point Rating</u>	<u>Possible Point Range</u>	<u>Brief Description of Job Class</u>
<ul style="list-style-type: none"> • Engineering Aide • Engineer Highway Technician • Engineering Aide II • Engineering Aide III • Engineering Technician 	Engineering Aide	178	174-181	An employee in this class performs routine technical work as an engineering assistant in making surveys, in preparing drawings and maps, and in making and checking engineering computations. Assignments are given verbally or in writing and are detailed in nature. Work in progress and final work is checked by higher level aides or engineers.
	Transportation Generalist	183	173-187	Under general supervision, performs skilled tasks to maintain and construct all types of highways and may provide lead work to co-workers. Transfer and operate the full range of heavy equipment used by the transportation department; modify and calibrate equipment to meet specialized needs.
	Transportation Generalist Sr.	214	203-218	An employee in this class performs a wide range of field, laboratory and other technical assignments such as verifying, calculating and analyzing data for plans, appraisals and multiple projects with competing deadlines. Performs moderately complex drafting and mapping projects.
	Engineering Aide Senior	203	203-218	An employee in this class is responsible for the application of para-professional engineering skill and knowledge to moderately difficult engineering work. Assignments are general in nature. General supervision is received during progress of the work, and affords opportunity for the use of independent judgment to accomplish the desired engineering results. A detailed final check or review is made by a supervisor.
	Transportation Specialist	245	242-254	An employee in this class applies advanced-level technical skills to assist in the completion of large and complex transportation engineering projects. Performs safety inspections on bridges and structures. Drafts and interprets the most complex drawings, plans layouts and maps.

<u>Possible Local Class Title</u>	<u>Possible Match With State Classes</u>	<u>State Point Rating</u>	<u>Possible Point Range</u>	<u>Brief Description of Job Class</u>
<ul style="list-style-type: none"> • Civil Engineer • County Engineer • Engineering Aide IV 	Engineer 1 Graduate	275	268-289	Under general supervision/procedural control, applies technical skills and knowledge to solve clearly defined engineering problems; may provide lead work direction to para-professional and technical engineering employees. Experience 0-2 years.
	Engineer 2 Graduate	314	314-332	Under limited supervision/procedural control, applies technical skills and knowledge to solve problems and/or complete projects in a specialized engineering field; may coordinate an engineering program in a State agency; provides lead work direction to para-professional and technical engineering employees. More than 2 years of experience.
	Engineering Specialist	323	314-332	Under limited supervision/procedural control, performs technical, para-professional engineering/surveying tasks and practically applies engineering concepts to assist in the completion of projects.
	Engineer Senior	393	372-406	Under limited supervision/procedural control, applies professional skills and knowledge to solve specialized engineering problems in the field or in an agency; coordinates activities related to one or more complex engineering projects; may provide lead work direction to lower level professional engineering employees.
	Co. Engineer PES Benchmark Rating	598	551-631	Plans and implements all the engineering, design, construction and maintenance activities of the public works department. Job requires a registered professional civil engineer.

Clerical/Office Support Services

<u>Possible Local Class Title</u>	<u>Possible Match With State Classes</u>	<u>State Point Rating</u>	<u>Possible Point Range</u>	<u>Brief Description of Job Class</u>
<ul style="list-style-type: none"> • Clerk • Data Entry Operator • Duplicating Eq. Oper. • File Clerk • Office Assistant • Typist • Ward Clerk 	Office Specialist	102	94-105	Under immediate supervision, provides repetitive/ standardized, skilled typing and clerical support to office, program and/or administrative staff.
	Office & Admin Spec.	117	113-125	Under immediate supervision, operates electronic word processing equipment to produce routine letters, reports, and other repetitive materials from hard copy or machine dictation.
	Office & Admin Spec. Int	141	141-150	Under general supervision, operates electronic word processing equipment utilizing special features to produce complex, non-routine materials involving specialized or technical formats and/or terminology.
<ul style="list-style-type: none"> • Administrative Asst. • Customer Service Spec. • Data Entry Operator Sr. • Receptionist • Secretary • Word Processing Op. 	Office & Admin Spec.	117	113-125	Under immediate supervision, operates electronic word processing equipment to produce routine letters, reports, and other repetitive materials from hard copy or machine dictation.
	Customer Service Spec.	124	113-125	Under immediate supervision, operates a Console or cord-type switchboard to place and receive local and long distance phone calls.
	Office & Admin Spec. Int.	141	141-150	Under general supervision, operates electronic word processing equipment utilizing special features to produce complex, non-routine materials involving specialized or technical formats and/or terminology.

<u>Possible Local Class Title</u>	<u>Possible Match With State Classes</u>	<u>State Point Rating</u>	<u>Possible Point Range</u>	<u>Brief Description of Job Class</u>
<ul style="list-style-type: none"> • Administrative Secretary • Legal Secretary 	Office & Admin Spec. Sr.	169	162-181	Under limited supervision, provides the administrative and clerical services necessary to initiate and complete a major clerical function for an operation such as a program with jurisdiction-wide impact, including related keyboard duties; and/or provides leadwork direction to clerical staff.
	Office & Admin Spec. Prin	203	198-215	Under limited supervision, performs administrative and program support work requiring policy, law and contract interpretation which may include responsibility for a distinct, usually clerical oriented program and/or office management of a unit providing project/program or clerical support.
	Executive 2	238	233-252	Under limited supervision, provides advice and technical assistance and performs administrative/coordinative activities to assist in the development and implementation of policy, standards, and/or program operations for more than one major parallel function.
	Office & Admin Specialist Sr.	169	162-181	An employee in this class performs difficult and technical clerical and secretarial work involving legal and court procedures and practices. This employee maintains a docket of cases, prepares legal forms from instructions covering content only and notifies interested parties of coming events affecting them. A person in this class answers routine questions concerning the department to which they are assigned and refers difficult legal questions to the proper attorney. Completed work is reviewed by an attorney. (The taking of legal dictation and the typing of routine legal forms alone are not factors for allocation to this class.)
	Office & Admin Specialist. Prin.	203	198-213	Under limited supervision, processes and/or monitors the processing of legal documents by typing, proofreading, editing and correcting to provide documents which support the work of legal staff, their agencies and clients and provides technical advice and work guidance to other office support staff as a leadworker.

<u>Possible Local Class Title</u>	<u>Possible Match With State Classes</u>	<u>State Point Rating</u>	<u>Possible Point Range</u>	<u>Brief Description of Job Class</u>
<ul style="list-style-type: none"> • Clerical Supervisor • Deputy Clerk • Office Manager 	Office Services Supv. 1	208	198-213	Under limited supervision, performs administrative and program support work requiring policy, law and contract interpretation which includes responsibility for a distinct, usually clerical oriented department-wide or jurisdiction-wide program and/or office management of a unit providing project/program or clerical support; supervises a small organizational unit with jurisdiction-wide impact or a large office staff within a department.
	Office Services Supv. 2	252	233-252	Under limited supervision, provides advice and technical assistance and performs administrative/coordinative activities to assist in the development and implementation of policy, standards, and/or program operations for more than one major parallel function; supervises a group(s) of clerical employees who are providing administration and support services for these functions.
	Office Services Supv. 3	291	275-298	Under limited supervision, plans, organizes, directs and controls a number of major, diverse clerical and/or technical support functions through subordinate supervisors and staff who perform varied and diverse tasks to provide office program management work for a major unit of a department which has considerable external or internal impact; or serves as the assistant to the head of a major department and approves all fiscal documents and records, supervises the keeping of accounts and the preparation of budgets, etc.



Bois de Sioux
Watershed District

704 Highway 75 S
Wheaton, MN 56296

Invoice

Date	Invoice #
6/16/2022	BDSWD JCWMP-05

Bill To
FY2020-2021 BdS-Mustinka Watershed Based Implementation Funding 1W1Plan Reimbursement / JCWMP C21-9685

Work Plan Activities
BMP Construction (JD #6) - BUDGET MET Project Development (Doran Creek) - BUDGET MET Project Installation/Construction (LTWQIP) Administration/Coordination Progress Tracking and Evaluation

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>RATE</u>	<u>AMOUNT</u>
STAFF TIME			
9.75	Administration/Coordination Administrator hours worked 03/18/22 – 04/20/22 <i>Timesheet Attached for Jamie Beyer</i>	\$ 74.49	\$ 726.28
9.25	Administration/Coordination Administrator hours worked 04/21/22 - 06/06/22 <i>Timesheet Attached for Jamie Beyer (New Billable Rate)</i>	\$ 81.81	\$ 756.74
PROJECT REIMBURSEMENT			
	Administration/Coordination Moore Engineering, Invoice #29428 Service Dates: 02/01/22 - 02/28/22 District Check: 1093	\$	180.00
	Progress Tracking and Evaluation Moore Engineering, Invoice #29428 Service Dates: 02/01/22 - 02/28/22 District Check: 1093	\$	340.00

Administration/Coordination	\$	340.00
Moore Engineering, Invoice #29651		
Service Dates: 02/01/22 - 02/28/22		
District Check: 1142		
Administration/Coordination	\$	170.00
Moore Engineering, Invoice #29873		
Service Dates: 04/01/22 - 04/30/22		
District Check: 1167		
Progress Tracking and Evaluation	\$	1,530.00
Moore Engineering, Invoice #30162		
Service Dates: 05/01/22 - 05/31/22		
District Check:		
TOTAL	\$	4,043.02

Work Plan Activities		
Project Development (Divide by Counties)		
Project Development - Traverse		
BMP Construction (JD #6) - BUDGET MET		
Project Development (Doran Creek) - BUDGET MET		
Project Installation/Construction (LTWQIP)		
Administration/Coordination, Class General Admin	\$	2,173.02
Progress Tracking and Evaluation, Class Construction	\$	1,870.00
TOTAL	\$	4,043.02

WATERSHED BASED IMPLEMENTATION FUNDS
Budget & Expense Report
2021 - 2023

WBIF GRANT ACTIVITY	SOURCE	6/22 AMENDED GRANT BUDGET	SUM OF REQUESTS	SUM OF ACTUAL		REQUESTS + ACTUAL	REQUIRED MATCH	BUDGET REMAINING
				EXPENDITURES PAID TO DATE				
Agricultural Practices	WBIF State Grant	\$118,722.00	\$ 24,263.35	\$ -	\$ 24,263.35	\$ -	\$ -	\$ 94,458.65
BMP Construction (JD #6)	WBIF State Grant	\$148,000.00	\$ -	\$ 148,000.00	\$ 148,000.00	\$ -	\$ -	\$ -
Project Development (Doran Creek)	WBIF State Grant	\$115,000.00	\$ -	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	\$ -
Administration/Coordination*	WBIF State Grant	\$25,000.00	\$ -	\$ 10,026.70	\$ 10,026.70	\$ -	\$ -	\$ 14,973.30
Non-Structural Management Practices	WBIF State Grant	\$87,000.00	\$ 21,888.00	\$ 25,671.95	\$ 47,559.95	\$ -	\$ -	\$ 39,440.05
Progress Tracking and Evaluation	WBIF State Grant	\$10,000.00	\$ 1,900.00	\$ 2,750.00	\$ 4,650.00	\$ -	\$ -	\$ 5,350.00
Project Development	WBIF State Grant	\$194,000.00	\$ 1,860.00	\$ 44,673.77	\$ 46,533.77	\$ -	\$ -	\$ 147,466.23
Project Installation/Const. (LTWQIP)	WBIF State Grant	\$325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00
Project Installation/Const. (LTWQIP Cost Share)	Local Fund Match	\$106,452.00	\$ -	\$ -	\$ -	\$106,452.00	\$ -	\$ -
Technical/Engineering	WBIF State Grant	\$41,000.00	\$ -	\$ 4,908.48	\$ 4,908.48	\$ -	\$ -	\$ 36,091.52
<u>Well Sealing</u>	<u>WBIF State Grant</u>	<u>\$800.00</u>	<u>\$ -</u>	<u>\$ 800.00</u>	<u>\$ 800.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		\$ 1,170,974.00	\$ 49,911.35	\$ 351,830.90	\$ 401,742.25	\$ 106,452.00	\$ -	\$ 662,779.75

WATERSHED BASED IMPLEMENTATION FUNDS**Disbursements Report****2021 - 2023**

WBIF 01-01	\$ 21,824.84	BDSWD	DC, Admin, PD, T&E
WBIF 01-02	\$ 47,133.05	BDSWD	JD6, DC, Admin, T&E
WBIF 01-03	\$ 2,575.26	GRANT SWCD	PD, TA
WBIF 01-04	\$ 180,814.37	BDSWD	PD, JD6, DC, Admin
WBIF 01-05	\$ 800.00	TRAVERSE SWCD	Wells
WBIF 01-06	\$ 3,624.84	WEST OTTER TAIL SWCD	PD
WBIF 01-07	\$ 25,595.35	WILKIN SWCD	PD, Cover Crops/NS
WBIF 01-08	\$ 26,417.42	BDSWD	DC, Admin, T&E
WBIF 01-09	\$ 8,109.21	WEST OTTER TAIL SWCD	PD
WBIF 01-10	\$ 11,197.24	GRANT SWCD	PD, TA
WBIF 01-11	\$ 13,672.00	TRAVERSE SWCD	Cover Crops/NS
WBIF 01-12	\$ 6,024.30	TRAVERSE SWCD	PD
WBIF 01-13	\$ 4,043.02	BDSWD	Admin, T&E

WATERSHED BASED IMPLEMENTATION FUNDS

Actual/Paid Expenses Only

2021 - 2023

Actual Expenses Only
(Encumbrances/Requests Not Included)

Partner LGU	#1 - Ag Practices			#5 - Non-Structural Mgmt Practices			#7 - Project Development			#10 - Technical/Engineering			Totals			
	Budget	Expenses	Balance	Budget	Expenses	Balance	Budget	Expenses	Balance	Budget	Expenses	Balance	Budget	Expenses	Match	Balance
Big Stone SWCD							\$ 17,460.00	\$ 196.00	\$ 17,264.00				\$ 17,460.00	\$ 196.00	\$ -	\$ 17,264.00
Grant SWCD							\$ 48,500.00	\$ 9,060.02	\$ 39,439.98				\$ 48,500.00	\$ 9,060.02	\$ -	\$ 39,439.98
Otter Tail SWCD				\$ 6,000.00	\$ -	\$ 6,000.00	\$ 23,280.00	\$ 11,930.05	\$ 11,349.95				\$ 29,280.00	\$ 11,930.05	\$ -	\$ 17,349.95
Stevens SWCD							\$ 25,220.00	\$ 196.00	\$ 25,024.00				\$ 25,220.00	\$ 196.00	\$ -	\$ 25,024.00
Traverse SWCD				\$ 45,000.00	\$ 13,672.00	\$ 31,328.00	\$ 52,380.00	\$ 9,500.30	\$ 42,879.70				\$ 97,380.00	\$ 23,172.30	\$ -	\$ 74,207.70
Wilkin SWCD	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 36,000.00	\$ 11,999.95	\$ 24,000.05	\$ 27,160.00	\$ 13,791.40	\$ 13,368.60	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 141,160.00	\$ 25,791.35	\$ -	\$ 115,368.65
Unallocated	\$ 53,722.00	\$ -	\$ 53,722.00							\$ 28,000.00	\$ 4,908.48	\$ 23,091.52	\$ 81,722.00	\$ 4,908.48	\$ -	\$ 76,813.52
Totals	\$ 118,722.00	\$ -	\$ 118,722.00	\$ 87,000.00	\$ 25,671.95	\$ 61,328.05	\$ 194,000.00	\$ 44,673.77	\$ 149,326.23	\$ 41,000.00	\$ 4,908.48	\$ 36,091.52	\$ 440,722.00	\$ 75,254.20	\$ -	\$ 365,467.80

BDSWD

- #11 - Well Sealing (Unallocated)
- #2 - BMP Construction JD #6 (BdSWD)
- #3 - Project Development Doran Creek (BdSWD)
- #8 - Project Installation/Construction LTWQIP (BdSWD)
- #9 - Project Installation/Construction Match LTWQIP (BdSWD)
- #4 - Administration (BdSWD)
- #6 - Progress Tracking/Evaluation (Unallocated)

\$ 339,973.30
0.290333773

	\$ 800.00	\$ 800.00	\$ -	\$ -
	\$ 148,000.00	\$ 148,000.00	\$ -	\$ -
	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -
	\$ 325,000.00	\$ -	\$ -	\$ 325,000.00
	\$ 106,452.00	\$ -	\$ 106,452.00	\$ -
	\$ 25,000.00	\$ 10,026.70	\$ -	\$ 14,973.30
	\$ 10,000.00	\$ 2,750.00	\$ -	\$ 7,250.00
Total WBIF	\$ 1,170,974.00	\$ 351,830.90	\$ 106,452.00	\$ 712,691.10