

Meeting Minutes
Bois de Sioux and Mustinka Watersheds
1W1P Steering Committee Meeting
4/27/18 at 10 am

<u>Member Organizations</u>	<u>Committee Representative</u>	<u>Designated Alternate</u>
Big Stone County	Beau Peterson [Absent]	
Big Stone SWCD	Danny Tuckett [Absent]	
Grant County	Greg Lillemon	
Grant SWCD	Joe Montonye	Jared House
West Otter Tail SWCD	Brad Mergens	Ben Underhill
Otter Tail County	Kyle Westergard	Bill Kalar [Absent]
Stevens County	Bill Kliendl	
Stevens SWCD	Matt Solemsaas [Absent]	
Traverse County	Sara Gronfeld	Bruce Johnson [Absent]
Traverse SWCD	Casey O'Leary [Absent]	Bruce Johnson [Absent]
Wilkin County	Breanna Koval	
Wilkin SWCD	Craig Lingen	Don Bajumpaa
Bois de Sioux Watershed	Jamie Beyer	Linda Vavra

CC:

BWSR	Pete Waller
Bois de Sioux Watershed	Chad Engels

The meeting was called to order at 10:10 am by Linda Vavra.

Steering Committee Members: Steering Committee members are staff designated by their organizations. **Please send to Jamie any corrections to the committee members above, and send the name and email address for your alternate, if he/she is not listed.**

Minutes: Upon motion by Koval, seconded by Mergens and carried unanimously, the Minutes of February 26, 2018 were approved, with the following corrections: Greg Lillemon and Jared House were added; the header was changed to "Bois de Sioux and Mustinka Watersheds;" the meeting was adjourned, not closed.

Consultant RFQ: Committee members made changes to attached the Consultant Request for Qualifications, and recommended it be sent to the Policy Committee for consideration and approval. The Steering Committee recommends that the RFQ Subcommittee (Mergens, Lillemon, Bajumpaa, Engels, Waller) reviews the proposals, and recommends 2 – 3 finalists to interview. Add to Policy Committee Agenda: Who does the Policy Committee want to interview and select a candidate?

Advisory Committee: Committee members discussed options for the makeup of the Advisory Committees. Pros/Cons/Thoughts tabled to May 29th Meeting.

Bylaws: Policy Committee asked the Steering Committee to review IX (4) of the Bylaws, with concerns that, if billings are sent in a timely fashion, that the consultant's billing may exceed the budget. Steering Committee members decided to strike the statement from the Bylaws altogether, as Steering Committee members felt that IX (4) of the Bylaws is unnecessary - bills will be paid per the Claims Policy of the Bois de Sioux Watershed. The Consultant's contract pricing will be negotiated and approved at a later date.

Standing Schedule: The Policy Committee will meet the last Tuesday of every month at 10 am.

NEXT MEETING: MAY 29 AT 10 AM AT BOIS DE SIOUX WATERSHED.

A NOTICE WILL BE SENT BY EMAIL AND BY MAIL.