

Meeting Minutes
Bois de Sioux and Mustinka Watersheds
1W1P Steering Committee Meeting
3/7/19 at 9:30 am

Member Organizations

Big Stone County
Big Stone SWCD
Grant County
Grant SWCD
West Otter Tail SWCD
Otter Tail County
Stevens County
Stevens SWCD
Traverse County
Traverse SWCD
Wilkin County
Wilkin SWCD
Bois de Sioux Watershed

Committee Representative

Danny Tuckett
Adam Maleski
Greg Lillemon
Joe Montonye
Brad Mergens **[Absent]**
Kyle Westergard
Bill Kliendl
Matt Solemsaas **[Absent]**
Lynn Siegel
Sara Gronfeld
Breanna Koval
Craig Lingen **[Absent]**
Jamie Beyer

Designated Alternate

Darren Wilke **[Absent]**
Joseph Otto **[Absent]**

Jared House
Ben Underhill
Chris LeClair **[Absent]**

Bruce Johnson **[Absent]**
Bruce Johnson **[Absent]**

Don Bajumpaa **[Absent]**
Linda Vavra

Others Present:

BWSR	Henry Van Offelen
BWSR	Pete Waller
Bois de Sioux Watershed	Chad Engels [Absent]
HEI	Rachel Olm
HEI	Kris Guentzel

Call to Order: The meeting was called to order at 9:30 am and introductions were made.

Approve February 22, 2019 Minutes: Upon motion by Koval, seconded by Vavra and carried unanimously, the Minutes of February 22, 2019 were approved.

Recommend Payment for HEI Claim: Upon motion by Montonye, seconded by Gronfeld and carried unanimously, payment to HEI in the amount of \$3,802.50 was recommended to the Policy Committee for payment.

Advisory Committee Roster: Committee discussed the required makeup of the Advisory Committee, as the Steering Committee plus the five mandatory state agency representatives. Committee members decided that additional stakeholders/local experts need only to be brought in on topics that are relevant to them, and that Steering Committee member attendance will be recommended, but not mandatory, at Advisory Committee Meetings. The Committee recommended that a minimum of three Steering Committee members must attend every Advisory Committee meeting. Committee members reviewed and added possible stakeholder/local expert positions and names. Committee members emphasized a need to distribute participation offers evenly throughout the Watershed region. HEI will prepare a standard contact message to be sent by delegated Steering Committee members to the identified stakeholders/local experts.

Planning Boundary and Planning Regions: HEI presented details on the difference between BWSR's BdSWD 1970's district boundary map, the current BdSWD boundary map, and the proposed BdSWD boundary map (that includes revisions to the Southern Boundary) that is currently under consideration for approval by BWSR. Committee members decided to wait until the Southern Boundary change is ratified by BWSR before submitting a change for the 1W1Plan boundary map to BWSR. Moore Engineering confirmed that the new planning regions reflect the consensus reached at the previous Joint Committee meeting.

Land and Water Resources Inventory: BdSWD is in the process of compiling this information, which will be provided on or before April 5th.

Draft Issues Table: Committee members reviewed the table. Changes/comments/edits/additions are due to bdswd@runestone.net on or by March 15, 2019.

Public Kickoff Meeting Recommendations for Policy Committee: Wheaton and Wendell to act as sites to host the Public Kickoff meetings, which should be scheduled for the second week of April, from 7 – 8:30 pm. Light hors d'oeuvres could be served. BdSWD will put together a press release, and Traverse SWCD will put together an ad, and both will be distributed to the group for posting to social media sites. Committee members are invited to attend both meetings, but at a minimum should attend:

- Wendell: Grant, Ottertail, Wilkin
- Wheaton: Traverse, Big Stone, Stevens

Participation Plan: Montonye expressed concern over absentee committee members. Committee members decided to recommend the following amendment to the Participation Plan:

1. "No less than 3 Steering Committee members will attend Advisory Committee meetings."
2. "If Steering Committee absences becomes evident, at the discretion of the Steering Committee, Steering Committee member must attend Policy Committee meeting to explain absence."

NEXT MEETING: TBD FOR PUBLIC KICKOFF MEETINGS