

**Meeting Minutes**  
**Bois de Sioux & Mustinka Joint Comprehensive Watershed Plan**  
Policy Committee  
**June 2, 2022 at 1:00 pm**  
**IN PERSON**

<u>Member Organizations</u>	<u>Committee Representative</u>	<u>Designated Alternate</u>
Big Stone County	Commissioner Jay Backer <b>[Absent]</b>	
Big Stone SWCD	Supervisor Dan Morrill <b>[Absent]</b>	Supervisor Lon Moen <b>[Absent]</b>
Grant County	Commissioner Bill LaValley	Commissioner Doyle Sperr <b>[Absent]</b>
Grant SWCD	Supervisor Randy Larson	TBD
Otter Tail County	Commissioner Kurt Mortenson	Com. Lee Rogness <b>[Absent]</b>
West Otter Tail SWCD	Supervisor John Walkup <b>[Absent]</b>	Supervisor Wayne Rotz <b>[Absent]</b>
Stevens County	Commissioner Ron Staples <b>[Absent]</b>	Commissioner Neil Wiese <b>[Absent]</b>
Stevens SWCD	Supervisor Greg Fynboh	Supervisor Debbie Anderson <b>[Absent]</b>
Traverse County	Commissioner Dwight Nelson	Commissioner Kayla Schmidt <b>[Absent]</b>
Traverse SWCD	Supervisor Chester Raguse <b>[Absent]</b>	Supervisor Doug Frisch <b>[Absent]</b>
Wilkin County	Commissioner Eric Klindt	Commissioner Dennis Larson <b>[Absent]</b>
Wilkin SWCD	Supervisor Kyle Gowin	Supervisor Josh Deal <b>[Absent]</b>
Bois de Sioux Watershed	Manager Linda Vavra	Manager Allen Wold <b>[Absent]</b>

**Also Present**

Pete Waller, BWSR  
 Jamie Beyer, BdSWD

**1. Call to order. Approval of Agenda and Minutes.**

LaValley motioned, seconded by Klindt and carried unanimously, to approve the agenda and April 7, 2022 minutes.

**2. Elections**

Klindt motioned, seconded by Fynboh and carried unanimously, to re-elect the current slate of officers (Staples Chair; Larson Vice Chair; Backer Secretary, Vavra Treasurer) and designate BdSWD administrator to act as responsible clerk.

**3. Update on Implementation WBIF #1 Grant & Work Activities**

Budget, expense, and disbursements were presented.

**WATERSHED BASED IMPLEMENTATION FUNDS**  
**Budget & Expense Report**  
**2021 - 2023**

WBIF GRANT ACTIVITY	SOURCE	GRANT BUDGET	SUM OF REQUESTS	SUM OF ACTUAL			BUDGET REMAINING
				EXPENDITURES PAID TO DATE	REQUESTS + ACTUAL	REQUIRED MATCH	
Agricultural Practices	WBIF State Grant	\$105,000.00	\$ 6,421.35	\$ -	\$ 6,421.35	\$ -	\$ 98,578.65
BMP Construction (JD #6)	WBIF State Grant	\$148,000.00	\$ -	\$ 148,000.00	\$ 148,000.00	\$ -	\$ -
Project Development (Doran Creek)	WBIF State Grant	\$115,000.00	\$ -	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -
Administration/Coordination*	WBIF State Grant	\$25,000.00	\$ -	\$ 7,853.68	\$ 7,853.68	\$ -	\$ 17,146.32
Non-Structural Management Practices	WBIF State Grant	\$100,000.00	\$ 21,888.00	\$ 25,671.95	\$ 47,559.95	\$ -	\$ 52,440.05
Progress Tracking and Evaluation	WBIF State Grant	\$10,000.00	\$ 1,900.00	\$ 880.00	\$ 2,780.00	\$ -	\$ 7,220.00
Project Development	WBIF State Grant	\$194,000.00	\$ 1,860.00	\$ 44,673.77	\$ 46,533.77	\$ -	\$ 147,466.23
Project Installation/Const. (LTWQIP)	WBIF State Grant	\$325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00
Project Installation/Const. (LTWQIP Cost Share)	Local Fund Match	\$106,452.00	\$ -	\$ -	\$ -	\$ 106,452.00	\$ -
Technical/Engineering	WBIF State Grant	\$41,000.00	\$ -	\$ 4,908.48	\$ 4,908.48	\$ -	\$ 36,091.52
<u>Well Sealing</u>	<u>WBIF State Grant</u>	<u>\$1,522.00</u>	<u>\$ -</u>	<u>\$ 800.00</u>	<u>\$ 800.00</u>	<u>\$ -</u>	<u>\$ 722.00</u>
<b>TOTAL</b>		<b>\$ 1,170,974.00</b>	<b>\$ 32,069.35</b>	<b>\$ 347,787.88</b>	<b>\$ 379,857.23</b>	<b>\$ 106,452.00</b>	<b>\$ 684,664.77</b>

#### **4. WBIF #2 Grant Application & Workplan**

Beyer presented the draft grant narrative and budget. The WBIF #1 grant funds were targeted to the Rabbit River Planning Region and the Bois de Sioux & Lake Traverse Planning Region. The WBIF #2 grant funds will target the Upper Mustinka Planning Region and the Fivemile and Twelvemile Creek Planning Region. \$100,000 will be utilized to initiate a Fivemile Feasibility Study, and \$100,000 will be applied to the Lake Traverse Water Quality Improvement Project No. 1 Phase #3 – or another channel stabilization project, if Phase 3 is sufficiently funded. All SWCD project funds were allocated to individual LGU's. Vavra motioned, seconded by Klindt and carried unanimously, to submit the request to BWSR for WBIF #2 Grant.

#### **5. Update on 10-Year Plan Update for Boundary Revision**

LaValley motioned, seconded by Klindt and carried unanimously, that the boundary revision prologue be added to the plan, with Waller's recommended statement that the next time the plan is formally changed, the plan will be based on the updated boundary.

#### **6. Project Presentation**

Participants discussed the FEMA Floodplain update process that occurred in 2019 in Wilkin County, is currently underway in Stevens County, and is upcoming in Traverse, Grant, and Otter Tail Counties. Property added to the FEMA floodplains will no longer qualify for government loans (for eg, agricultural programs offered through FSA). Stevens County requires official surveys for projects proposed in floodplains, adding to project costs. Klindt stated that FEMA has yet to certify the Breckenridge ring dike, and this delay means that landowner with mortgages must continue to pay for flood insurance in the mean time.

**THE NEXT MEETING WILL BE HELD SEPTEMBER 1st AT 1 PM**