

Meeting Minutes
Bois de Sioux and Mustinka Watersheds
1W1P [Policy](#) Committee
December 12, 2019 at 1:00 pm

Member Organizations

Big Stone County
Big Stone SWCD
Grant County
Grant SWCD
Otter Tail County
West Otter Tail SWCD
Stevens County
Stevens SWCD
Traverse County
Traverse SWCD
Wilkin County
Wilkin SWCD
Bois de Sioux Watershed

Committee Representative

Commissioner Jay Backer **[by phone]**
Supervisor Dan Morrill
Commissioner Bill LaValley
Supervisor Randy Larson
Commissioner John Lindquist **[Absent]**
Supervisor John Walkup **[Absent]**
Commissioner Ron Staples
Supervisor Greg Fynboh
Commissioner Tom Monson
Supervisor Chester Raguse
Commissioner Eric Klindt **[Absent]**
Supervisor Kyle Gowin **[Absent]**
Manager Linda Vavra

Designated Alternate

Commissioner Doyle Sperr **[Absent]**
Sup. Odell Christenson **[Absent]**
Com. Lee Rogness **[Absent]**
Supervisor Richard Viger
Commissioner Neil Wiese **[Absent]**
Supervisor Debbie Anderson
Commissioner Kevin Leininger **[Absent]**
Supervisor Carol Johnson **[Absent]**
Commissioner Dennis Larson **[Absent]**
Supervisor Josh Deal **[Absent]**
Manager Allen Wold **[Absent]**

Also Present

Pete Waller, BWSR
Henry Van Offelen, BWSR
Jamie Beyer, BdSWD
Rachel Olm, HEI
Jeremiah Jazdzewski, HEI

1. Call to order

Introductions

Approve Last Meeting's Minutes

Upon motion by Fynboh, seconded by Vavra and carried unanimously, the Minutes of September 5th, 2019 were approved.

Recommend for Approval Claims

Upon motion by Vavra, seconded by Monson and carried unanimously, \$14,719.68 and \$15,118.50 and \$11,051.31 were recommended to BdSWD for payment. HEI has developed a monthly financial report that describes task completion and billing progress; figures through December 12, 2019 were presented.

2. Draft Plan Section 2: Identification and Prioritization of Issues

HEI presented a review of this plan section. Upon motion by LaValley, seconded by Raguse and carried unanimously, the section is approved.

3. Draft Measureable Goals

HEI presented current measureable goals and current priority levels. This section is still be worked on by the Steering Committee, and priorities and goals will be further refined.

4. Plan Administration Structure

Karen Ebert, from the Minnesota Counties Intergovernmental Trust, gave a presentation on the organizational options available once implementation begins. The three primary options are: joint powers entity, joint powers collaboration, and memorandums of agreement. The liabilities and powers of each were discussed. Committee members had experience with many of these arrangements.

Joint Powers Entity – this is a separate entity that can sue and be sued and holds all liability; it has a separate, freestanding, autonomous board and bank accounts separate from the forming members.

Joint Powers Collaborative – an agreement between separate units of government with a common goals and is typically advisory; each participating board would continue to vote on each action; liability is retained within each entity

Memorandum of Agreement – actions may not be legally enforceable unless purposefully designed to be

5. Draft Plan Section 5 Implementation Programs and Plan Administration

HEI presented Section 5 Implementation Programs and Plan Administration. Responsibilities are divided into five categories (currently): Projects and Programs, Data Collection and Monitoring, Education and Outreach, Regulatory Administration, and Capital Improvements. 1W1Plan funding cannot be used for all activities, but the plan is meant to describe activities outside of 1W1Plan funding, also.

6. Activity: Targeted Implementation Schedule

Committee members reviewed printed-out tables of the draft Targeted Implementation Schedules, which include actions, timeline, and responsible and supporting parties.

Upon motion by Monson, seconded by Linda and carried unanimously, the meeting was adjourned at 3 pm.

**NEXT POLICY COMMITTEE MEETING: FEBRUARY 6TH
AT THE BOIS DE SIOUX WATERSHED.**