

Meeting Minutes
Bois de Sioux and Mustinka Watersheds
1W1P [Policy](#) Committee
October 1, 2020 at 1:00 pm
PHONE CONFERENCE CALL & ONLINE SCREENSHARE & IN PERSON

<u>Member Organizations</u>	<u>Committee Representative</u>	<u>Designated Alternate</u>
Big Stone County	Commissioner Jay Backer	
Big Stone SWCD	Supervisor Dan Morrill [Absent]	
Grant County	Commissioner Bill LaValley	Commissioner Doyle Sperr [Absent]
Grant SWCD	Supervisor Randy Larson	Sup. Odell Christenson [Absent]
Otter Tail County	Commissioner John Lindquist	Com. Lee Rogness [Absent]
West Otter Tail SWCD	Supervisor John Walkup [Absent]	Supervisor Richard Viger [Absent]
Stevens County	Commissioner Ron Staples	Commissioner Neil Wiese [Absent]
Stevens SWCD	Supervisor Greg Fynboh	Supervisor Debbie Anderson [Absent]
Traverse County	Commissioner Tom Monson [Absent]	Commissioner Kevin Leininger [Absent]
Traverse SWCD	Supervisor Chester Raguse [Absent]	Supervisor Carol Johnson [Absent]
Wilkin County	Commissioner Eric Klindt	Commissioner Dennis Larson [Absent]
Wilkin SWCD	Supervisor Kyle Gowin [Absent]	Supervisor Josh Deal [Absent]
Bois de Sioux Watershed	Manager Linda Vavra	Manager Allen Wold [Absent]

Also Present

Henry Van Offelen, BWSR
Pete Waller, BWSR
Jared House, Grant County SWCD
Sara Gronfeld, Traverse County SWCD
Lynn Siegel, Traverse County
Rachel Olm, HEI
Reed Peterson, Grant County **[Absent]**
Jeremiah Jazdzewski, HEI **[Absent]**

1. Call to order

2. Approve Last Meeting's Minutes & Claims

Vavra motioned, seconded by Staples, to approve the September 3, 2020 minutes. Motion carried unanimously. Upon motion by Staples, seconded by Backer and carried unanimously, the \$3170.25 claim from HEI was approved.

3. Implementation Concept and Legal Instruments

Beyer presented the implementation concept put together by the Steering Committee, based on the use of one LGU as the fiscal host, and using subagreements between the fiscal host and individual LGU's to preserve local board authorities. See attached diagram and notes. Committee members supported the concept, and will speak with their respective LGU's. Committee members requested that a detailed description be included in the MOA or Rules of which types of decisions must/will be made by LGU's and when decisions may/will be made by the Policy Committee.

4. Update from Steering Committee Meeting

The Steering Committee discussed holding the required public hearings. Highlights:

- 3 Joint In-Person Hearings with Zoom option:
 - Big Stone & Stevens
 - Traverse & Wilkin
 - Otter Tail & Grant
- Must be held after November 23rd. Dates and time to be determined.
- We will use a standard presentation, but each area will tailor the presentation with their planning region priorities and actions
- The public hearings must be documented (either recorded or with note taking)
- Dates and time of day to be determined
- HEI will provide support, if dates selected work for their schedule

Expenses for the planning grant continue to stay under-budget. Waller indicated that grant funds can be applied to planning efforts, expended before March 1, 2021. The Pomme de Terre watershed may use their grant funds to develop a tracking system for all of their projects, based on GIS and aerial images. It would be their goal to have the documentation system export into Elink.

5. Next Meeting Dates

Plan comments from the formal review are due November 9th. HEI will tabulate the comments and draft responses that the Steering Committee will review and recommend to the Policy Committee, but it will a little time. So, the next Policy Committee meeting will be delayed in order to capture the changes.

November 19th at 2 pm: Policy Committee considers for approval comment changes

November 23rd - ?: Public Hearings – encourage LGU boardmembers to attend

December Board Meetings: Local Government Units consider plan for approval and submission to BWSR

January 6, 2021: BWSR Northwest Region Committee Meeting receives plan and makes recommendation

Upon motion by LaValley, seconded by Klindt, the meeting was adjourned at 1:55 pm.

NEXT POLICY COMMITTEE MEETING: November 19th at 2:00 PM